

Minutes of the 501 Utility Authority Inc. meeting held in the RM of Frenchman Butte No. 501 Boardroom on Tuesday, October 8th, 2019

Attendance:	RM of Frenchman Butte No. 501	Owen Fischer Bonnie Mills Midgley
	Town of St. Walburg	Jamie Hallett George Prudat
	Village of Paradise Hill	Merle Bielecki Bernard Ecker
	Guests:	Galt Resources Strategy Group Alan Thomarat, Principal Elaine Unrau, VP Business Development

The meeting was called to order by Chair Mills Midgley at 3:35 pm. In the absence of an Administrator, Bonnie also served as the meeting's recording Secretary.

AGENDA

2019-074 Bielecki/Hallett: That the 501 Utility Authority Inc. Board approve the October 8th, 2019 Agenda, with the following addition,

- 10.a. OH & S

to be used as a guideline for this meeting.

Carried.

MINUTES, SEPTEMBER 10th, 2019

2019-075 Ecker/Hallett: That the 501 Utility Authority Inc. Board approve the September 10th, 2019 meeting minutes as presented.

Carried.

Alan Thomarat and Elaine Unrau, Galt Resources Strategy Group, attended the meeting to review draft Maintenance Agreements, Policies and Procedures.

Mr. Thomarat and Ms. Unrau left the meeting at 4:10 pm and did not return.

EMERGENCY SIGNAGE

2019-076 Fischer/Ecker: That the 501 Utility Authority Inc. Board approve Reid & Wright Advertising's October 7th, 2019 quote for supplying five 36" x 24" ACP Signs, with vinyl overlay and reflective phone numbers, plus graphic design/file set up, delivered to Paradise Hill for the total price of \$766.50, GST included.

Carried.

INSURANCE

2019-077 Hallett/Ecker: That the 501 Utility Authority Inc. Board advise SUMAssure that the Authority wishes to use the same Statement of Values for 2020 insurance as was used on June 25th, 2019; namely:



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1. St. Walburg Sewage Pump Station	\$700,000.
2. Paradise Hill Sewage Pump Station	\$700,000.
3. Booster Station	\$700,000.
4. Truck Dump Station in St. Walburg	<i>included in #1</i>
5. Truck Dump Lift Station on RM property	\$300,000.
6. Lagoon Aeration Building	\$700,000.
7. Chain Link Fence at Lagoon	<u>\$100,000</u>
Total	\$3,200,000.

Carried.

FINANCIAL

2019-078 Hallett/Bielecki: That the 501 Utility Authority Inc. Board approve the Financial Statement for the period ending September 30th, 2019, a copy of which is attached to and forms part of these minutes. Carried.

Bonnie read the following correspondence:

September 26, 2019 letter from Information Services Corporation advising of a Change of Directors/Officers. (Removed Ted Wolfe and Gay Noeth, added George Prudat and B. Bonnie Mills Midgley)

ACCOUNTS

2019-079 Bielecki/Ecker: That the 501 Utility Authority Inc. Board authorizes payment of the following accounts:

- RM of Frenchman Butte for utility bills paid \$6144.26
 - Galt Resources Strategy Group
 - Inv. #19-1008-01 \$1349.25,
 - Inv. #19-0908-01 \$1551.38,
 - Inv. #19-0705-01 \$189.00
 - Inv. #19-0825-01 \$882.00
- Galt Total \$3971.36

Carried.

NEXT MEETING

2019-080 Ecker/Hallett: That the 501 Utility Authority Inc. Board's next regular meeting be held on Tuesday, November 5th, 2019 in the RM of Frenchman Butte No. 501's Boardroom commencing at 3:00 pm. Carried.

ADJOURNMENT

2019-081 Fischer: That the 501 Utility Authority Inc. Board meeting be now adjourned (4:50 pm). Carried.

Minutes approved on November 5th, 2019.



B Bonnie Mills Midgley, Chair



J Jamie Hallett, Vice-Chair

501 Utility Authority Inc.

Projected Budget

For the period ending September 30th, 2019

	To September 30th	Budgeted
Revenue		
Start Up Fees		
Village of Paradise Hill	5,000.00	
Town of St. Walburg	5,000.00	
RM of Frenchman Butte No. 501	5,000.00	
Contributions		
2019 Village of Paradise Hill (31.20% Share)	10,920.00	21,840.00
2019 Town of St. Walburg (63.90% Share)	22,365.00	44,730.00
2019 RM of Frenchman Butte No. 501 (4.90% Share)	1,715.00	3,430.00
Total Revenue	\$ 50,000.00	\$ 70,000.00
Expenses		
Amortization		
Board Meetings expenses	-	300.00
Board Annual Meeting/Public Meetings	-	600.00
Accounting-Contract/Administration	-	2,500.00
Accounting-Audit fees	-	5,000.00
Office Supplies	254.39	100.00
Postage	-	75.00
Legal fees	295.00	3,000.00
Insurance fees	10,550.18	12,000.00
Professional fees (Gault Resources Strategy Group)	9,935.00	14,500.00
Membership fees	75.00	100.00
Bank Service fees	55.00	60.00
SaskPower	-	24,000.00
SaskTel (Alarm System)	-	1,500.00
ISC fees (Registering easements)	-	1,000.00
Grand Opening	-	1,500.00
Total Expenses	\$ 21,164.57	\$ 66,235.00
Income after expenses	\$ 28,835.43	\$ 3,765.00
Bank Balance	\$ 28,312.47	
GST Recoverable	\$ 522.96	

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